



ई-मेल / E.mail Id : rotrivandrum.cbse@nic.in
Website : http://cbse.nic.in
फोन / Phone : 0471 2534404
0471 2534406
फैक्स / Fax :

केंद्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

क्षेत्रीय कार्यालय : तिरुवनन्तपुरम

दूसरी मंज़िल, ब्लॉक - ब, जीवन बीमा निगम मंडल कार्यालय परिसर, पट्टम, तिरुवनन्तपुरम - 695 004, केरल.

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development, Govt. of India)

REGIONAL OFFICE - THIRUVANANTHAPURAM

2nd floor, Block - B, LIC Divisional Office Campus, Pattom, Thiruvananthapuram - 695 004, Kerala.

पत्रांक : CBSE/RO(TVPM)/NEWSCH/42725/2014
No. No.

दिनांक : 23.09.2014
Date.....

The Manager,
Kendriya Vidyalaya,
Pathanamthitta (Chenneerkara),
Omaller P.O., Pathanamthitta,
Kerala-682020

Sub: Allotment of School No. for Newly Affiliated School - reg.

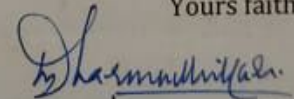
Sir/Madam,

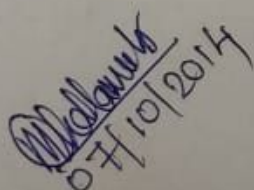
This has reference to the letter no. CBSE/Aff/900033/13/4043-46 dated 02.01.2014 issued by Deputy Secretary (Aff), CBSE, Delhi, conveying sanction of Affiliation up to Secondary Level to your school. In this regard, I am to inform you that the **School No. 42725** has been allotted to your school. Please take a note of this information for future correspondence with this office.

You are also requested to note the following for your information and necessary action:-

- (1) For all circular and routine information, you may frequently visit Board's official website www.cbse.nic.in.
- (2) Various Board's publication/Text Books, Examination/Affiliation Bye-Laws are available in this office. You may purchase the same by remitting the publication amount by way of cash/ Demand Draft in favor of 'Secretary, CBSE', payable at 'Thiruvananthapuram'. Publication can also be obtained by post by remitting an additional postal charges/packing charges.
- (3) Independent/Private Schools require to remit mandatory **Annual Sports Fee** of Rs. 10,000/- (Rupees Ten Thousand only) by way of Demand Draft favoring 'Secretary, CBSE', payable at 'Thiruvananthapuram'.
- (4) Format for School Transfer Certificate (T.C) is enclosed herewith. You are required to print Transfer Certificate(s) only as per the format given. School No., Affiliation No. and Address of the School Should be printed on the Transfer Certificates. Transfer Certificates are to be issued to student(s) at the time of leaving the school. Countersignature of the Board's Officer on Transfer Certificate(s) in necessary. For this purpose, you may send T.Cs with self addressed envelope affixing proper postal stamps to return the same by Speed Post.
- (5) Enclosed Performa for school details be filled and forwarded within one month. At the time of changes, the same be filled once again and forwarded to this office through speed post, by email also to Regional Officer Email.

Yours faithfully


(Mahesh D. Dharmadhikari)
Jt. Secretary & Regional Officer


07/10/2014